



**Denistone East Public School P&C**  
**Meeting Minutes – Tuesday 25 February 2024**

<b>Chairperson:</b>	Vanessa Pereira
<b>Location:</b>	School Office
<b>Meeting Start Time:</b>	7 pm
<b>P&amp;C Attendees:</b>	Vanessa Pereira; Laura Papaiani; Maggie Zhang; Dennis Kim; Andrew Woo; Linda Geng; Xiaojia Peng; Serena Zhao; Melissa Anne Selby
<b>DEPS School Staff Attendees:</b>	Michelle Collyer; Jenny Bashinsky; Judy Hyland; Jocelyn Lindley

Agenda Items	Minutes / Action / Summary	Responsible Person
<b>Welcome &amp; notification of apologies</b>	<ul style="list-style-type: none"> <li>• Vanessa opened the meeting and welcomed all attendees.</li> <li>• Apologies noted.</li> <li>• Minutes from the last meeting were accepted and passed.</li> </ul>	Vanessa Pereira
<b>Principal's Report</b>	<p>Principal Michelle provided an update on recent school activities:</p> <ul style="list-style-type: none"> <li>• <b>2025 Student Intake:</b> 800 students back to school on the same day 6 February 2025.</li> <li>• <b>Three-Way Conversations:</b> Dates have been confirmed.  Kindergarten - Friday 4 April  Stage 1 - Wednesday 2 April</li> </ul>	Michelle Collyer



	<p>Stage 2 - Monday 31 March</p> <p>Stage 3 - Thursday 3 April</p> <ul style="list-style-type: none"> <li>• <b>Swimming Carnival:</b> From next year, Year 3 students who can swim 25m or 9-year-olds should swim 50m can join.</li> <li>• <b>Stage 3 Camp:</b> The Thredbo and Canberra Excursion is scheduled for Wednesday, 26 March. 207 students and 15 staff will attend.</li> <li>• <b>Kindergarten Yarning incursions:</b> Scheduled for Tuesday, 25 March.</li> <li>• Air conditioning maintenance to be handled by the Department of Education.</li> </ul>	
<p><b>Coordinator Reports</b></p>	<p><b>Coordinator Reports:</b></p> <ul style="list-style-type: none"> <li>• <b>Treasurer's update (Xiaoja)</b>  Xiaoja has not yet receive full access to the MYOB and bank accounts.  An external audit is required.</li> <li>• <b>Class Parent Representative Updates (Mandy Seo)</b>  All classes now have parent representatives.  Week 6 - Class Parent Representative Morning Tea.</li> </ul> <p><b>Canteen Report (P&amp;C Executives)</b></p>	<p>Various</p>



- **New Sub-Committee:** Vanessa suggested forming a new sub-committee for the canteen.
- **Staffing:** The P&C is considering hiring an additional staff member.
- **Volunteer Support:** Volunteers are required for lunch order processing.
- **Pricing and Menu Review:** Prices will not increase, but the menu will be reviewed.

#### **Music Program Update (*Andrew Woo*)**

- **Music Information Night:** A session with the music provider is planned.
- **Workshop:** Thursdays are preferred.
- **Confirmed Events:**
  - **March:**
    - 27 March – Junior & Senior Strings joint rehearsal with Eastwood Public School.
  - **April:**
    - 1 April – Junior & Senior Bands workshop with Epping Boys High School.
    - 12 April – Strings rehearsal with Beecroft Orchestra at Carlingford High.
    - 13 April – Performance with Beecroft Orchestra and Eastwood Public at Cheltenham Girls High.
  - **May:**
    - 8 May – Mother’s Day Performance under Jacaranda COLA at 7:30 AM.
    - 29 May – Music excursion to Sydney Opera House & Conservatorium.



- **June to November:** Multiple rehearsals, workshops, and concerts scheduled, including the Ryde East Music Festival, Navy Band workshop, Ryde Eisteddfod, FOIM, and Granny Smith Festival.

#### **Second-Hand Uniform Shop (*Rachel Huang*)**

- Vanessa and her team renovated the second-hand uniform shop during the school break.
- New Operating hours:
  - **Tuesdays:** 8:30 AM – 10:00 AM
  - **Wednesdays:** 2:30 PM – 4:00 PM

#### **Traffic and Road Safety (*Marlene Hsu*)**

- **Trial Outcome:** The recent road safety trial was successful.
- **Council Follow-Up:** Awaiting a response from the council.

##### **1. Traffic Changes Update**

- The traffic changes that were implemented last week remain in effect and are currently being monitored by local authorities, including Ryde Local Area Command and Ryde City Council.
- Boom gates will remain closed until 3:30 PM each school day.
- Circular Drive: Reserved for Kindergarten students, Year 1 and Year 2 students, as well as students in the Inclusive Learning (Support Unit) and their siblings.



	<ul style="list-style-type: none"> <li>• Henderson St Kiss-and-Drop: Designated for Years 3, 4, 5, and 6 students.</li> <li>• <b>Speed Limit Concern:</b> The 40km/h school zone ends around 5 PM, which is a concern.</li> <li>• <b>Grounds &amp; Facilities (Sean Dessaix)</b>  It was discussed to build a playground on the Kindergarten side.  Clean Up Australia Day: School participation scheduled for Friday.  Garden Maintenance: Ongoing projects.</li> </ul> <p><b>Events (Lina Geng)</b></p> <ul style="list-style-type: none"> <li>• Two kindergarten community events were held in the last few weeks.</li> <li>• Upcoming events:             <ul style="list-style-type: none"> <li>○ Election Day (May)</li> <li>○ Mother’s Day Stall - 08 May 2025</li> <li>○ Easter Raffle / Stall - 10 April 2025</li> <li>○ Movie Night - 05 June 2025</li> <li>○ Colour Run (led by Mel)</li> </ul> </li> <li>• Volunteers needed for event leadership.</li> </ul>	
<p><b>General discussion/other items to be raised</b></p>	<ul style="list-style-type: none"> <li>• <b>Motion passed:</b> Purchase of new computers for the school - Option 2 : 55 laptops, total \$55K. Jocelyn and Jess will share more information about the computer order.</li> </ul>	



<b>P&amp;C Meeting</b>	<ul style="list-style-type: none"><li>• Date of the next meeting confirmed - 25 March 2025.</li><li>• Meeting Adjourned At 8:35 PM</li></ul>	
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## 2025 P&C Plan of Activities

	Activity	Timeframe		Status
<b>EVENTS - Fund Raising</b>	Easter Raffle / Stall	Term 1	10/04/2025	Planned
	Mother's Day Stall	Term 2	08/05/2025	Planned
	Election Day BBQ & Cake stall	Term 2	May 2025	TBC
	Movie Night	Term 2	05/06/2025	Planned
	Father's Day Stall	Term 3	29/08/2024	Planned
	2 <sup>nd</sup> Hand Book Stall	Term 3	15/09/2025	Planned
	Car Boot / Stall Market	Term 3	20/09/2025	Planned
	Halloween Disco	Term 4	30/10/2025	Planned
	School Colour Run	Term 4	10/12/2025	Planned
<b>EVENTS - Community/ Social</b>	2025 Kindy Playdate	Term 1	01/02/2025	Completed
	2025 Kindy "Tea & Tissues"	Term 1	06/02/2025	Completed
	Working Bee/Clean Up School	Term 1	28/02/2025	Planned
	Class Parent Reps Coffee Time	Term 1	06/03/2025	Planned
	Mother's Day Breakfast	Term 2	08/05/2025	Planned
	Father's Day Breakfast	Term 3	04/09/2025	Planned
	Volunteer Appreciation Dinner	Term 4	TBC	Planned
	Teachers EOY Thank You Breakfast	Term 4	TBC	Planned
	2026 Kindy Orientation Morning Tea	Term 4	TBC	Planned